

Meeting of the
City of Charlevoix
Historic District Commission
Friday, January 25, 2019
Minutes

Vicki Voisin, Chair of the Historic District Commission, called the meeting to order at 11:07 am.

1) Roll Call

Present: Mary Adams, Kay Heise, David Miles, Vicki Voisin, Paul Weston

Representing the City of Charlevoix: Lindsey Dotson, Executive Director, Downtown Development Authority (DDA)

Absent: John Campbell, Hans Wiemer

2) Approval of Agenda: A quorum was present, and the agenda was unanimously approved.

Motion made by Paul Weston and supported by David Miles.

3) Inquiry Regarding Conflicts of Interest: none

4) Approval of Minutes: The minutes of the October 26, 2018 meeting were unanimously approved. Motion made by David Miles and supported by Mary Adams.

5) Old Business

a. CLG (Certified Local Government) Application Status

Lindsey Dotson reported that the application is still pending. Some City Ordinance updates need to be submitted including Fire Suppression plans, and updates to the city website need to be completed. Ms. Dotson will contact the few Historic District Commission members who have not yet turned in required resumes.

b. Request for Removal from Historic District – Feldman

Commissioners reviewed the draft letter to the City Council in regard to the request by the Feldmans to have two properties removed from the **Earl Young Historic Buildings Local Historic District**. Discussion resulted in several small suggested corrections to the letter. The corrections were unanimously agreed upon. Ms. Dotson will make those changes and email the corrected letter to the Commission members. Commissioners agreed to review and respond immediately.

A motion by Paul Weston and seconded by David Miles that:

After one more email review by the Commission members, the corrected letter would be sent to the City Council.

Unanimous approval.

6) New Business

a. Vicki Voisin will ask both First Ward Councilpersons for an update on the plans for the repairs to the Park Avenue street and parking areas which are next to the **Earl Young Historic Buildings Local Historic District**.

b. Ms. Dotson will prepare some preliminary mock-up signage for the two ends of **Earl Young Historic Buildings Local Historic District**.

7) Request for Future Agenda Items

8) Adjournment: The agreement to adjourn was unanimously approved. Motion made by Mary Adams and supported by David Miles. Meeting adjourned at 11:50 am.

Next Meeting: as needed

Attached: Final letter to City Council in regard to the Feldman issue

Submitted by: Kay Heise, Secretary