

Making a One-time Payment Online payments

STEP 1.
Customer selects to make a one-time payment

The screenshot shows the PSN website interface. At the top, there are navigation links: My Profile, Payment Methods, Pay Bills, View Bills, and Support. Below this is a 'Demo Site' banner with a large dollar sign icon and the text 'Make and View Payments'. The current profile is identified as Jane Doe with user ID janedoe@ppsnpay.com. A navigation bar includes 'Make a Payment', 'Payment History', and 'Additional Accounts'. The main content area is titled 'Payment Options' and displays a 'Balance Due: \$208.02'. A red box highlights the 'Make One-Time Payment' button. Below this, the 'Your Payee Account' section shows 'RT111: Your City (608.442.5100)' and 'Available Payment Options' including VISA, MasterCard, and Discover. A 'Smart display' callout points to the payment options. The 'Pending Payments' section contains a table with one entry: Date: 1/10/2013 5:08:50 PM, Payment made to: Your City, Customer ID: 1906222002, Amount: \$208.02, Status: Pending. A 'Recent Activity' section at the bottom states 'You have no payments within the last 60 days'. A callout on the right side of the pending payments table says 'Pending, problem and recent payments appear here'. The browser's address bar shows 'Internet | Protected Mode: Off' and the zoom level is set to 110%.

Online payments

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STEP 2.
Customer makes payment

The screenshot shows a web interface for making a one-time payment. At the top, there are navigation links: My Profile, Payment Methods, Pay Bills, View Bills, and Support. Below this is a header for 'Demo Site Payment Processing' with a gold coin icon and a dollar sign. The current profile is Jane Doe, with user ID janedoe@ppspay.com. There are three tabs: Make a Payment (selected), Payment History, and Additional Accounts.

Payment Information (Indicates required field):
Company Name: Your City
Company ID: RT111
Customer Name: Jane Doe
Customer ID: 19062002

Payment Methods:
Available Methods: Add New Payment Method (dropdown) + Add New (button)
Account Type: - Select Type - (dropdown) + (button)
Smart display (callout)

Payment Details:
Description: Utility Payment (dropdown) + (button)
Balance Due: \$208.02
For a more current balance, call Your City at 608.442.5100. Payments can take up to 48 hours to post.
Payment: \$ 208.02 (input field) + (button)
Total Charge: \$0.00
Payment Date: 1/10/2013 (calendar icon) + (button)
Buttons: Continue, Cancel

Footer: Security | Privacy Policy | Contact Us | Log Off

Smart display: Customer doesn't need to do anything in this section

Smart display of payment methods that you have authorized (check, VISA, etc.). Customer selects type of account and completes the information requested.

Smart display

Customer inputs the amount of payment and the payment date; then selects "Continue."

Online payments

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STEP 3.

Customer confirms and submits payment

My Profile Payment Methods Pay Bills View Bills Support

Demo Site Payment Verification

Current Profile: Jane Doe
Current User ID: janedoe@ppsnpay.com

Make a Payment Payment History Additional Accounts

Set Up Auto-Pay
Make a Payment
View Payment History
View Payment Methods
Manage Profiles
View Online Bills
Update Login Information
Support and FAQ
View Messages

Final Step: Review and then hit submit to finalize your payment

Payee Information

Company ID: RT111
Business Name: Your City

Payer Information

Payment From: Jane Doe
Email Address: janedoe@ppsnpay.com
Payment Description: Utility Payment

Customer ID: 1906222002
Account Name: Jane Doe
Address:
Description: Utility Payment

Change

Payment Date: 1/10/2013
Payment: \$208.02
Total Charge: \$208.02
Payment Type: CHECK
Billing Name: Jane Doe
Bank Name: DANE COUNTY CREDIT UNION
Routing Number: 275978750
Account Number: *****6789

Checks are accepted under these conditions
When you pay by check and if your check is dishonored or returned for any reason, you expressly authorize this merchant to electronically debit your account for the amount of the check plus a \$35.00 NSF fee and any other recovery fees allowed by the State of your checking account and any applicable sales tax. The use of a check for payment and agreement to these terms is herein agreed by selecting the box below and click [Submit] to complete your payment process. Your acknowledgment and acceptance of this policy and its terms are hereby legally binding when processed.

Check box to accept the terms and conditions that apply

Submit Payment

www.PaymentServiceNetwork.com

866-917-7368



Making a One-time Payment Online payments

Customer can view
or print a receipt

The screenshot shows a web browser window with the address bar displaying "PSN - Your Complete PAYMENT, BILLING & CO...". The page header includes navigation links: "My Profile", "Payment Methods", "Pay Bills", "View Bills", "Support", and a "Log Off" button. Below the header, a "Demo Site" badge is visible next to the "Payment Confirmation" title. The current user profile is identified as "Jane Doe" with the email "janedoe@ppsnpay.com". A sidebar on the left lists various account management options such as "Set Up Auto-Pay", "Make a Payment", "View Payment History", "View Payment Methods", "Manage Profiles", "View Online Bills", "Update Login Information", "Update Contact Information", "Support and FAQ", and "View Messages". The main content area features a "Thank You Jane Doe! Your Payment has been submitted!" message, followed by a detailed explanation of the payment process and a confirmation number "88716331". A "View/Print Receipt" button is prominently displayed. The footer contains links for "Security", "Privacy Policy", "Contact Us", and "Log Off".

PSN - Your Complete PAYMENT, BILLING & CO...

My Profile Payment Methods Pay Bills View Bills Support Log Off

Demo Site Payment Confirmation

Current Profile: Jane Doe
Current User ID: janedoe@ppsnpay.com

Make a Payment Payment History Additional Accounts

Set Up Auto-Pay
Make a Payment
View Payment History
View Payment Methods
Manage Profiles
View Online Bills
Update Login Information
Update Contact Information
Support and FAQ
View Messages

Thank You Jane Doe!
Your Payment has been submitted!

Your payment will be taken from your bank account within two to three business days but may be taken as early as tomorrow depending on your bank's process. The final approval of your payment is subject to your financial institution. If your payment is returned by your bank (for example, insufficient funds or invalid banking account number provided), PSN will notify you via the email address you provided.

An electronic confirmation has been sent to janedoe@ppsnpay.com. You can check the progress of your payment under [View Payment History](#).

[View/Print Receipt](#)

Your Confirmation Number is 88716331
The balance due may not reflect your payment for up to 48 hours.

Security Privacy Policy Contact Us Log Off

www.PaymentServiceNetwork.com

866-917-7368

