

**CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, July 1, 2013 – 7:00 p.m.**

210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 7:00 p.m. by Mayor Norman L. Carlson, Jr.

I. Pledge of Allegiance

II. Roll Call of Members Present:

Mayor: Norman L. Carlson, Jr.
City Attorney: Bryan Graham
City Manager: Rob Straebel
City Clerk: Deputy Clerk Patti Spencley
Members Present: Council members Shirley Gibson, Greg Stevens, Jeff Porter, Gabe Campbell, Shane Cole, Lyle Gennett
Absent: None

III. Inquiry Regarding Possible Conflicts of Interest:

None.

IV. Consent Agenda:

The following items were approved and filed:

- A. Approval of Minutes – June 17, 2013 Regular Meeting Minutes
- B. Accounts Payable Check Register – June 21, 2013
- C. Accounts Payable Check Register – July 2, 2013
- D. Tax Disbursement – July 2, 2013
- E. ACH Payments – June 13, 2013 – July 1, 2013
- F. Payroll Check Register – June 21, 2013
- G. Payroll Transmittal – June 21, 2013

V. Public Hearings:

A. Public Hearing and Consideration to Approve Lake Harbor Apartments Payment in Lieu of Taxes (PILOT) Program Ordinance.

Jeff Gates, TJ Acquisitions, gave a brief synopsis of the Lake Harbor Apartments PILOT Program Ordinance. He stated that the PILOT Ordinance would reduce the property taxes by about \$4,000 per year, but the PILOT Program would also allow TJ Acquisitions to be competitive in their quest for low income housing tax credits. Mr. Gates stated that, if successful in receiving the tax credits, TJ Acquisitions would be able to spend approximately \$1.0 million improving the property and preserving it as affordable housing for a long time to come.

Councilmember Gibson stated that the agenda packet indicates that there are individuals living in the apartments that make \$2,400 a year and asked if that was a typo. Mr. Gates responded that was not a typo and that the average income of individuals that live in these affordable housing developments is approximately \$11,000 a year, and that approximately 60% of the residents are either seniors or persons with disabilities.

The Mayor opened the public hearing at 7:05 p.m.

Wayne LeClerc, 417 Bridge Street, asked and was given the location of the property: on U.S. 31 across from the golf course. Upon questioning, Mr. Gates stated that renovations would include: a new roof, windows, inside and outside doors, siding, repairs to the parking lot, improvements that would provide for accessibility for persons with disabilities, replacing countertops, appliances, and incorporating energy efficiency improvements. The improvements would not displace the current residents, nor will rents be increased. The PILOT program provides the owners with a predictable "tax" payment each year.

The Mayor closed the public hearing at 7:07 p.m.

Action by ordinance.

VI. Reports:

City Manager Rob Straebel gave an update on the status of the Masonic building: contractors are working on fixing the brickwork and masonry to shore up the building. The anticipated complete date is July 19th.

Manager Straebel stated that there had been some questions regarding the trees on the 100 block of Clinton Street which were planted last fall. He and staff have been watching the trees closely during the hot summer months and irrigating them with gator bags. While some of the trees look a bit lifeless they are under warranty and will continue to be monitored through the summer. If necessary, they will be replaced.

Manager Straebel noted that on Friday, June 28th, questions were raised about the political propaganda stand at the corner of Clinton and Bridge Streets. The group, affiliated with a Political Action Committee (PAC), had all their paperwork in order.

Manager Straebel reported that the final touches on the disc golf course were underway and asked if Council would like to take a tour of the course. Rick Evans, the course designer, would like to have the course open by Venetian. Mr. Straebel suggested that the tour be completed before the course is opened to the public. Councilmember Gibson stated that there is a resident in the area who believes one of the concrete slabs installed as part of the course construction is on Township property. Manager Straebel indicated he would look further into the matter.

VII. Requests, Petitions and Communications and Actions Thereon:

A. Presentation of Girl Scouts Beach Sign Proposal.

Pattie McCreddie stated that this service project is part of the Girl Scouts' Bronze Award which is an age-appropriate award similar to the Eagle Scout Award for Boy Scouts. This service project is being proposed by Troop 10262, consisting of 3rd, 4th and 5th graders, and Troop 10269, consisting of 5th, 6th and 7th graders. Several Girl Scouts made a presentation regarding littering on the shorelines and asked permission to place signs at specific beach locations in the City that read: "Please Pick Up Trash and Treasure in Equal Measure – *The Girl Scouts of Charlevoix*" or "*Please Keep Charlevoix Beautiful* Pick Up Trash and Treasure in Equal Measure – *The Girl Scouts of Charlevoix*." The intent of the signage is to ask people visiting the beaches to pick up one or more pieces of trash every time they pick up a treasure, such as a rock or a piece of beach glass. The Girl Scouts propose four 18" x 24" signs on posts, which would be purchased and installed by the Girl Scouts, be placed at two entrances to Depot Beach, one at Ferry Beach, and one at Michigan Beach. Additionally, the scouts will maintain the signs for one (1) year. Mrs. McCreddie stated that the girls preferred the "Keep Charlevoix Beautiful" language for the sign.

The Mayor called for public comments.

Mr. LeClerc stated that he had two Eagle Scouts who had both done something for the City and he appreciated the Girl Scouts' efforts as well.

The Mayor closed the item to public comments.

Motion by Councilmember Gabe Campbell, seconded by Councilmember Shirley Gibson to give Girl Scout Troops 10262 and 10269 permission to purchase and erect signs at Depot Beach, Ferry Beach, Michigan Beach, and the entrance to the north pier located at the foot of Pine River Lane to encourage patrons to pick up trash, with the condition that MISS DIG is to be contacted by the Girl Scouts to mark all underground utilities prior to the installation of the signs and that the specific location of the signs is to be approved by [City] staff prior to installation.

Yeas: Gibson, Stevens, Porter, Campbell, Cole, Gennett
Nays: None
Absent: None

B. Adoption of Airport Master Plan Study June 2013 Final Report.

Airport Manager Scott Woody explained that the Airport Master Plan is a long-term strategy for the Airport and is all part of the Airport Layout Plan (ALP) which is a Federal Aviation Authority (FAA) requirement to receive federal funding under the Airport Improvement Program and associated sponsor grant assurances. He further explained the process undertaken to develop the Master Plan Study which began in April 2010.

Kevin Clarke, R.W. Armstrong, gave a PowerPoint presentation which explained the process undertaken to develop the Master Plan Study, which helps justify funding from the FAA and the State Department of Transportation, and the specifics of the study itself. He stated that the Study was a collaborative effort between the City, the Study team, the FAA, the Department of Transportation, and a Technical Advisory Committee that was made up of users, the airlines, neighbors and Chamber of Commerce members. Mr. Clarke stated that the end result is an Implementation Plan for the next 25 years which includes replacement of the terminal, the apron projects, and a couple of navigational projects, and looking mid-term at extending the runway, and a crosswind runway in ten to twenty. He stated in terms of financial costs, replacing the terminal and expanding the apron would be approximately \$7.0 million.

Upon questioning, Mr. Clarke stated that most of the property was available within the existing boundaries of the airport property but there is a small area that would require air space protection under easement provisions. Councilmember Gibson noted that Concept A in the Study requires relocation of five residences and four commercial developments; Ms. Gibson doubts that the public will be receptive to that plan. Mr. Clarke reported that with a project at this level of investment there are tradeoffs to consider such as the return on investment in terms of businesses and the corporate jets the investment could attract. Additionally, Mr. Clark observed that this alternative is the best one to achieve the goal of 5,000 feet for the runway extension. Councilmembers discussed that Concept A needs about 5,500' and takes the runway extension to the east closer to residences and businesses. Mr. Clarke reminded Council that going west brings the expansion into the quarry area, which would more than quadruple the cost. Mr. Clarke stated that the time line would be a minimum of 3.5 years to design, permit, and construct the runway extension; however, there are some other projects that could be undertaken first: expansion of the apron and terminal improvements.

Manager Straebel noted that, depending on the type and frequency of incoming aircraft, the FAA may eventually mandate that a longer runway be available. He also stated that this may be a project that is many years out, as it's going to be pushed more by the types of jets coming in rather than if the City wants to expand the runway or not. Mr. Clarke stated that the first runway extension of 500' provides a little more utility, allows existing users to buy more fuel and makes it easier for their operations, helps the revenue stream for the airport, and solves the problem with the existing taxiways that do not really meet standards.

Upon questioning as to whether there have been any estimates on the overall economic benefit of having an airport in the community, Mr. Clarke stated that no study has been performed for this specific airport, but there are documented direct economic impacts for a general aviation airport of this size to the tune of \$10-20 million per year.

Airport Manager Woody stated that he is working with the State on an economic benefit study.

The Mayor called for public comments.

Mr. LeClerc asked if there is a point at which manned tower (vs. the current unmanned tower) would be required. Mr. Clarke stated that it would take probably six to eight times the level of current activity to warrant that type of investment.

Bob Christoff, 225 Belvedere, stated that he commutes from Miami Beach and that one of the things the airport is not capable of is bringing in Charter flights. Because the airport does not have the room for the larger, B2, Charter jets to land here, the airport is unable to tap into the Charter businesses that fly into this area.

Mitts Lee asked what length runway was required for the B2 or Charter type jets. Mr. Christoff stated that about 30% more length for Charter type flights. Mr. Lee believes it is imperative to have a 5,000' runway, which would bring in more business to the airport and the community.

The Mayor closed the item to public comments.

Motion by Councilmember Shane Cole, seconded by Councilmember Lyle Gennett, to adopt the [Airport] Master Plan Study June 2013 Final Report.

Yeas: Gibson, Stevens, Porter, Campbell, Cole, Gennett
Nays: None
Absent: None

C. Proposal to Establish Conservation Easement at Mt. McSauba.

John Campbell stated that he is asking the Council to schedule a public hearing to move forward with the possibility of placing a conservation easement on the property known as Mt. McSauba, which would require a vote of the people at a general election. He stated that this needed to be done before August 13th, and the language written prior to August 13th, to be on the November ballot. He asked for a public hearing to be held the week of July 8th so that the August deadlines could be met. Mr. Campbell stated that a conservation easement would provide protection for the area in perpetuity for future generations and it could still be used as a

recreational area as it is presently designated in the Charlevoix Township Zoning Ordinance.

The backup material requests "the placement of a conservation easement on a portion of the Mt. McSauba property". Upon questioning, Mr. Campbell identified the "portion" as the dunes and the water and pointed the area out on the map provided to Council. Mr. Campbell confirmed that the easement would not interfere with any recreational activity. Further, Mr. Campbell agreed with a comment that the easement would involve the back side of the ski hill and the City could define current uses within the conservation easement, as well as any future uses for that property.

Manager Straebel stated they never envisioned a disc golf course, a skating rink, or additional tow rope sheds, and that it is impossible to imagine what types of recreation will be desired in the future. Manager Straebel likes the concept and believes that conservation easements are a good thing for a certain types of land and certain types of development; however, this is a recreational area and Mr. Straebel believes that the City has been great stewards of the area. Further, Mr. Straebel assured Council and the audience that, under no uncertain terms, would staff or the City Council ever endorse selling off any of the dunes area for development. As for protection of the lakeshore and the dunes, this is a critical dunes area, labeled as such by the Michigan Department of Environmental Quality (DEQ), so there is already protection. As evidenced during development of the disc golf course, which was designed to have minimal impacts to the area, there are requirements in place to which the City eagerly complies. Manager Straebel believes that a conservation easement in perpetuity would tie the hands of future Councils.

John Campbell stated that there are changes in the dune law and Wetlands Act taking place today, both at the State level and the National level. Because law makers are politically driven, Mr. Campbell believes that it is important to protect the area from future law changes which may result in development.

Upon questioning, Mr. Campbell confirmed that the Mt. McSauba area is currently zoned Scenic Reserve. Councilmember Porter noted that the C & O Club area was once zoned Scenic Reserve and is now R-1 single family residences; this justifies Mr. Campbell's concerns. City Planner Mike Spencer stated that there are differences between the C & O property and this property: (1) Mt. McSauba is located in Charlevoix Township and their Scenic Reserve zone is different than the City's, and (2) the C & O Club was all in private ownership, which meant it didn't require a vote of the people before it could be developed. Planner Spencer stated that he agrees that properties that are zoned Scenic Reserve should be protected from development; the City has that protection with the Zoning Ordinance and the City Charter. Mr. Spencer noted that he is supportive of protecting this park, but is unsure why greater emphasis is being placed on this park than the rest of our parks. Planner Spencer also cautioned Council against rushing the process to get something on the ballot in November. Finally, he stated that deed restrictions accomplish the same result without a third body such as a conservation easement or a land trust organization dictating what recreational activities/buildings you can and can't have. This is a critical area that is protected by Township zoning, the City Charter, and the DEQ, and he agrees the area should be protected but he feels it should be protected through deed restrictions.

Mr. Campbell stated that recently a storage building was built without a zoning permit, and disc golf was placed on the property, and other buildings have been built on the property. He referenced the Township's zoning ordinance and listed the allowed permitted principal uses in a Scenic Reserve area. Mr. Campbell stated that the disc golf course plan was not taken before the Township. Mr. Spencer advised that there were no structures built during construction of the disc golf course. Mr. Spencer also reported that Ike Boss did construct a building without township zoning approval, which did upset the Township. However, the City did share its intent to establish a disc golf course with the Township; no zoning permit was required.

Mayor Carlson stated that this issue has been brought up in the past and that there are many checks and balances in place to prevent a "rogue Council" from developing on or selling the property without a vote of the people. Mayor Carlson questioned the wisdom of giving up control of the City property to someone else when there are already numerous checks and balances in place. City Planner Spencer summarized his thoughts on the matter and recommended a public hearing after the summer when the City can involve the public, get comment, and look at an actual agreement that addresses all the issues and then make the decision.

City Planner Spencer stated that he would like to involve the Planning Commission as well, at their meeting in September or October, and then to the item to Council with the Planning Commission's recommendations. Council generally agreed that, since this item has been brought to Council more than once, this item needs to be addressed and a deadline for review should be established.

The Mayor called for public comments. There were no public comments. The Mayor closed the item to public comments.

Council generally agreed that the Planning Commission would act on this matter and bring a proposal back to Council by the November 4, 2013 meeting.

D. Request by Charlevoix Yacht Club for Free Parking.

Mayor Carlson stated that this is an annual request.

The Mayor opened the item to public comment. There were no public comments. The Mayor closed the item to public comment.

Action by resolution.

E. Discussion on Proposed Zoning Ordinance Amendment

City Planner Mike Spencer explained the items included in the agenda packet, including a memo from Jim Young suggesting revisions to the proposed Zoning Ordinance based on his legal review and that many of the revisions dealt with "conditions of approval". He further explained the memo from the City Attorney which addressed changes that were recommended to the current draft of the Zoning Ordinance; these changes were a result of the City Attorney's review of various sections of the Ordinance that were requested by the Planning Commission and the City Planner. He stated that several of the changes dealt with the R-4 zoning category which included condominiums, townhomes, and cluster housing. He presented photographs/examples of various cluster housing type units from around northern Michigan. He stated that the City had over 25 parcels of properties that were zoned R-4 and the City wanted to encourage infilling in the City, but the City needs to determine appropriate density. Planner Spencer reported that the Planning Commission recommends an approach based on the size of the property and the allowable footprint and height of a project.

The Planning Commission also addressed building façades. There have been numerous comments that "Charlevoix looks tacky." The Planning Commission discussed business advertising v. downtown appearance to visitors. Planner Spencer presented some options for the Council to choose from with regard to outdoor advertising and some examples he referred to as "flare" currently on the outside of buildings. Additionally, he did some research on what other cities allow, and discovered that most cities do not allow advertising on public right-of-ways and sidewalks, but that Petoskey does allow advertising on store entryways. Harbor Springs is very restrictive and are currently looking at eliminating all outdoor advertising. Planner Spencer noted that in many other

communities the private property line stops at the building, but in Charlevoix the location of the property line is not consistent. Though in many cases advertising would be on the business owner's private property, zoning gives the City the ability to regulate. For example, the City of Charlevoix regulates signage, type of use, height, and setbacks. One councilmember stated that the concern is clothing hanging in front of the buildings.

Council suggested having a work session with the City Planner to review the proposed Zoning Ordinance to review the ordinance in detail and compare the old ordinance side by side with the new ordinance. Planner Spencer stated that he was okay with having as many work sessions as needed, but one thing he would not be able to do is set the old ordinance next to the new one and identify specific changes; the ordinance is completely revised making a side-by-side comparison impossible. After discussion, the Council agreed to schedule the work session on Thursday, July 11th at 6:00 p.m.

The Mayor called for public comments.

Mitts Lee stated that he disliked allowing the clothing displayed in front of stores and he felt that the town was starting to look a little tired and he felt that they should restrict displays in front of the stores.

Kristin Jones, 113 Pine River Lane, stated that she sent a letter to the Council late this afternoon and she read the letter aloud. She stated that the proposed zoning moves her property and her cousin's property at 115 Pine River Lane into a high density residential zone to match the Weathervane Terrace and the Points North Condominiums. She stated that the homes on Pine River Lane leading to the pier are the unique setting, the other houses along the street continue to be used as single family dwellings, and she felt that the properties were worthy of protection in a less dense property classification.

An employee of Prudential Real Estate addressed Council, stating that the appearance of the downtown has suffered and that many customers have commented on the lack of decorum on Bridge Street.

Nancy Carey, representing the families of Banfield & Carey that own the property at 115 Pine River Lane, stated that this property is in a unique area. Rezoning the property from C1 Commercial to R4 High-Density Residential creates a unique problem in that it takes value from the property through zoning and breaks a federal law, inverse condemnation. Due to the height and setback restrictions, High Density is a misnomer: the property is really low density. Ms. Carey stated that she had emailed Jim Young and asked for the opportunity to mediate this problem.

Ann Banfield, owner of half of the property at 115 Pine River Lane, stated that this large piece of property has been for sale for many years. Ms. Banfield would like to be able to sell the property and have something built there that would make Charlevoix proud and bring in more tax revenue.

Gina Engle, 127 Pine River Lane, asked Council to maintain the character and charm of Charlevoix and stated that cluster housing would not fit in this area, which has both condominiums and single family homes.

Planner Spencer displayed a map of the Pine River Lane area and provided a brief history of the zoning of the area. Mr. Spencer reviewed some of the problems in the area and noted that Council would benefit from specific written comments and recommendations from the affected property owners.

Mary Eveleigh spoke to Council regarding a 2004 grant given with the Coastal Zone Management program for a project titled "Charlevoix Area Multijurisdictional Smart Growth Land Use Plan" in the amount of \$30,000 with a match amount of \$30,000. Ms. Eveleigh asked if the grant money was matched and received, and if so how it was spent. Zoning is constitutional and should correlate with the City's Master Plan, so if the City received this grant money to work with other jurisdictions on issues like storm water management, why haven't the Smart Growth initiatives been implemented in the City's Zoning Ordinance? While this happened in 2004 under a different City Manager and Planner, the Council needs to know what was done with the grant money, what was involved, and incorporate it into the Zoning Ordinance. Ms. Eveleigh is very concerned about the coastal protections that were put in place back in 1978. Manager Straebel asked Ms. Eveleigh to put in writing what is needed in the Zoning Ordinance with some specific suggestions so that Council can discuss them at their workshop next week.

Mrs. Eveleigh noted that the three parcels on Dixon Avenue had been combined into one parcel. Ms. Eveleigh asked if the combination should be reflected on the zoning map. Planner Spencer stated that the Zoning Map has parcel layers on it to help the public determine what their property is zoned but it does not provide an accurate parcel line. The Zoning Map includes a disclaimer on it that it is not intended to be an official parcel map or a taxation map.

The Mayor closed the item to public comments.

Mayor Carlson called a work session for Thursday, July 11, 2013 at 6:00 p.m. in Council Chambers of City Hall, and the Public Hearing on the proposed Zoning Ordinance will be on Monday, July 15, 2013 at 7:00 p.m. in Council Chambers.

F. Discussions with Local Townships to Form a Fire/EMS Regional Authority.

Fire Chief Paul Ivan presented the item and answered questions from Council. The City of Charlevoix provides EMS services to all the Townships on the west side of town. Approximately four or five years ago the City negotiated rates with those Townships to offset the cost of providing those services. Like most agreements, it was something everybody could live with but were not really happy with.

On June 5th Chief Ivan and the City Manager attended a meeting with representatives from the surrounding Townships. At that meeting, the Marion Township Supervisor suggested that the group look at a Fire/EMS Authority, not just an EMS Authority. Bryan Graham explained at the meeting what it would take to create a Fire/EMS Authority. At this point, City staff is looking for Council's direction in this matter. Since the meeting, Chief Ivan has been informed that Charlevoix and Marion Townships are only interested in pursuing an EMS Authority; however, Eveline, Hayes and Norwood Townships want to continue discussions on the matter. Chief Ivan has been advocating a more regional approach for a long time. Fire Chief Ivan stated that the Townships were talking about making this proposal revenue neutral if the Departments were blended.

Manager Straebel reported that their recommendation to the Township Boards in June was to commission a study to research potential cost savings, advantages and disadvantages. City staff does not recommend placing to a vote of the people until a study is completed.

The Mayor called for public comments. There were no public comments. The Mayor closed the item to public comments.

Council generally agreed that staff should continue to participate in discussions of a Fire/EMS Authority on behalf of the City.

G. Fireworks Legislation and Recent Changes Allowing Local Ordinances.

Fire Chief Paul Ivan presented the item and answered questions from Council. Chief Ivan included the pertinent laws dealing with the discharge of fireworks in the agenda packet. After meeting with the City Attorney and Police Chief, Chief Ivan believes that the current noise and nuisance ordinances will allow police action.

The Mayor called for public comments. There were no comments. The Mayor closed the item to public comments.

Council recommended complaints be directed to 911. Council will revisit the issue if needed.

Mayor Carlson called for a break at 8:39 p.m. The meeting reconvened at 8:41 p.m.

H. Authorized Bank Signatures.

Manager Straebel stated that because of the recent resignation of the City Clerk, the banks are asking the City to pass a resolution to identify the official signators on any checks issued by the City.

The Mayor called for public comments. There were no comments. The Mayor closed the item to public comments.

Action by resolution.

I. Discussion of Interim City Clerk.

City Manager Straebel stated that as of June 28th, former City Clerk Ochs resigned her position with the City, and the City Charter is silent on how to replace the City Clerk in this type of situation. He stated that in the short-term the City could have the current Deputy Clerk, Stephanie Brown, assume all duties of the City Clerk's Office. With Faith Miller handling some of the minutes, Manager Straebel believes there is sufficient staff to cover the duties of the office in the short-term. He did not feel it would be practical to advertise for the position at this point.

Councilmember Gibson stated that she would like to see this position appointed rather than elected, and she questioned what would happen if Larry Sullivan is elected as City Clerk in November. Assistant City Attorney Graham stated that assuming that the City was able to get the Charter amendment on the ballot in November, and assuming that Charter amendment passed at the November election, the Charter amendment would go into effect as of January 1, 2014. At that time the elected Clerk position would be eliminated and it would become an appointed position.

Manager Straebel believes that having on the ballot the election of a City Clerk in addition to a question on whether the City Clerk should be elected or appointed would create confusion for the residents. Mayor Carlson noted that if the Attorney General's opinion is that Mr. Sullivan could not hold the both positions, County Commissioner and City Clerk, then the Council may be appointing someone anyway. He stated that Mr. Sullivan would be able to choose which position he wanted to keep.

The Mayor called for public comments. There were no comments. The Mayor closed the item to public comments.

Motion by Councilmember Lyle Gennett, seconded by Councilmember Greg Stevens, that the services of Stephanie Brown, the current Deputy City Clerk, are recognized and appreciated as she temporarily takes responsibility for the duties of the City Clerk's Office until the Office of City Clerk is filled as provided by law.

Yeas: Gibson, Stevens, Porter, Campbell, Cole, Gennett

Nays: None

Absent: None

J. Third Discussion Regarding Donation Acceptance Policy.

The names of those interested in serving on this Committee included: Roberta (Birdie) Whitley, Kay Heise, Dave Robinson, Dave Gray, Robert Kline, Mary Lee Campbell, June Cross and Tom Ochs. Mayor Carlson asked staff to list the eight (8) names on a sheet of paper for each member of Council to select five members.

The Council moved on to other items while sheets were prepared for the votes and a tally was taken later in the meeting.

K. Discussion of Artist Walk at Michigan Beach.

Mayor Carlson stated that Annie and Jack Russell have chosen not to do the Sunday morning Artist Walk at Michigan Beach anymore and another artist, Kay Krauss, has asked to continue with the program.

Motion by Councilmember Jeff Porter, seconded by Councilmember Shirley Gibson, to not sign the contract [to continue with the Artist Walk Program].

Yeas: Gibson, Porter, Campbell, Gennett

Nays: Stevens, Cole

Absent: None

VIII. Introduction and Initial Actions Relating to Ordinances or to Resolutions That Require Publication or Hearings Prior to Final or Further Action.

None.

IX. Resolutions.

A. Consideration to Approve Resolution Authorizing Bank Signatures

Motion by Councilmember Lyle Gennett, seconded by Councilmember Gabe Campbell, to approve Resolution 2013-07-01 as follows:

**CITY OF CHARLEVOIX
COUNTY OF CHARLEVOIX
RESOLUTION 2013-07-01
A RESOLUTION AUTHORIZING BANK SIGNATURES**

WHEREAS, the City Council has approved the Charlevoix State Bank and First Merit Bank (formerly Citizens Bank) as depositories for the City business accounts during the City Council meeting of February 4, 2013; and

WHEREAS, these banks are required to comply with Michigan P.A. 20 and have agreed to follow our adopted investment policy; and

WHEREAS, the resignation of the City Clerk has required changes be made to the staff which are allowed to authorize receipts and payments to these banks;

THEREFORE BE IT RESOLVED, that any and all funds standing to the credit of the City of Charlevoix with these banks in their main checking and/or sweep accounts may be withdrawn with checks, drafts, notices for the payment of money, when signed by any of the following:

Richard M. Brandi, City Treasurer
Robert Straebel, City Manager
Alida K. Klooster, Payroll Administrator
Stephanie Brown, Deputy Clerk

RESOLVED, this 1st day of July A.D 2013.

Yeas: Gibson, Stevens, Porter, Campbell, Cole, Gennett
Nays: None
Absent: None

- B. Charlevoix Yacht Club Free Parking – NuCore Triangle and Red Fox Regatta.
Motion by Councilmember Greg Stevens, seconded by Councilmember Shane Cole, to approve Resolution 2013-07-02 as follows:

**CITY OF CHARLEVOIX
COUNTY OF CHARLEVOIX
RESOLUTION 2013-07-02
WAIVE PARKING FEES FOR CHARLEVOIX YACHT CLUB**

WHEREAS; the Charlevoix Yacht Club is hosting the NuCore Triangle Race on August 30th and the Red Fox Regatta on August 31st and September 1st, 2013; and

WHEREAS, the Charlevoix Yacht Club is requesting that parking fees be waived for the races; and

WHEREAS, the City Code permits the City Council to waive parking fees for special or public events;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Charlevoix, hereby waives launch/parking fees for the NuCore Triangle Race on August 30th and the Red Fox Regatta on August 31st and September 1st, 2013.

RESOLVED, this 1st day of July A.D 2013.

Yeas: Gibson, Stevens, Porter, Campbell, Cole, Gennett
Nays: None
Absent: None

X. Ordinances

- A. Consideration to Approve Lake Harbor Apartments Payment in Lieu of Taxes (PILOT) Program Ordinance.
Motion by Councilmember Shane Cole, seconded by Councilmember Greg Stevens, to enact Ordinance 761 of 2013 as presented:

**ORDINANCE 761 OF 2013
CITY OF CHARLEVOIX
COUNTY OF CHARLEVOIX, MICHIGAN
AN ORDINANCE TO AUTHORIZE THE PAYMENT OF AN ANNUAL SERVICE
CHARGE IN LIEU OF TAXES FOR RESIDENTIAL UNITS SERVING LOW INCOME
OR MODERATE INCOME PERSONS IN ACCORDANCE WITH THE STATE
HOUSING DEVELOPMENT AUTHORITY, ACT 346 OF THE PUBLIC ACTS OF
MICHIGAN OF 1966, AS AMENDED, AND MATTERS RELATED THERETO**

Section 1. Purpose. This Ordinance authorizes and approves an annual service charge in lieu of taxes for residential housing developments that: (a) serve Low Income or Moderate Income Persons (as defined in the State Housing Development Authority Act, Act 346 of the Public Acts of Michigan of 1966, as amended, and this Ordinance); (b) are financed or assisted by USDA-RD or the Authority in accordance with Act 346; (c) are located within the City of Charlevoix; and (d) comply with this Ordinance.

Section 2. Title. This Ordinance shall be known and cited as the "City of Charlevoix Tax Exemption Ordinance."

Section 3. Preamble. It is acknowledged that it is a proper public purpose of the State of Michigan and its political subdivisions to provide housing for low income citizens and to encourage the development of such housing by providing for a service charge in lieu of property taxes in accordance with Act 346. The City is authorized by Act 346 and this Ordinance to establish or change the annual service charge to be paid in lieu of taxes by any and all classes of housing exempt from taxation under Act 346 at any amount it chooses not to exceed the taxes that would be paid but for Act 346. It is further acknowledged that housing for low income persons and families is a public necessity, and as the City will be benefitted and improved by such housing, the encouragement of the same by providing certain real-estate tax exemptions for such housing is a valid public purpose; further, that the continuance of the provisions of this Ordinance for tax exemption and the service charge in lieu of taxes during the period contemplated in this Ordinance are essential to the determination of economic feasibility of housing developments which are constructed and financed in reliance on such tax exemption.

The City acknowledges that T J Lake Harbor Limited Dividend Housing Association Limited Partnership (the "Sponsor" as defined in Section 4 of this Ordinance) has committed to rehabilitate, own and operate a housing development identified as "Lake Harbor Apartments" on certain property located on 637 Petoskey Avenue, Charlevoix, Michigan, which is legally described in Section 4.G. of this Ordinance, to serve Low Income or Moderate Income Persons, and that the Sponsor has offered to pay and will pay to the City, on account of the Housing Development, an annual service charge for public services in lieu of all taxes.

Section 4. Definitions. The terms used within this Ordinance shall have the following meanings:

- A. "Act" means the State Housing Development Authority Act, being Act 346 of the Public Acts of Michigan of 1966, as amended.
- B. "Annual Shelter Rents" means the total actual collections during each calendar year from all occupants of a housing development representing rents or occupancy charges, which rental amounts shall be exclusive of charges for gas, electricity, heat, or other utilities furnished to the occupants.
- C. "Authority" means the Michigan State Housing Development Authority.
- D. "Class" means the Housing Development known as Lake Harbor Apartments for Low Income or Moderate Income Persons.
- E. "Contract Rents" are as defined by the U. S. Department of Housing and Urban Development in regulations promulgated pursuant to the U. S. Housing Act of 1937, as amended.
- F. "Federally-Aided Mortgage" means any of the following:
 - (i) A below market interest rate mortgage insured, purchased, or held by the Secretary of the Department of Housing and Urban Development ("HUD") or United States Department of Agriculture – Rural Development ("USDA-RD");
 - (ii) A mortgage receiving interest reduction payments provided by the HUD or USDA – RD;
 - (iii) A Housing Development to which the Authority allocates low income housing tax credits under Section 22b of the Act; or
 - (iv) A mortgage receiving special benefits under other federal law designated specifically to develop low and moderate-income housing, consistent with the Act.
- G. "Housing Development" means a development which contains a significant element of housing for persons of low income and such elements of other housing, commercial, recreational, industrial, communal, and educational facilities as the Authority determines to improve the quality of the development as it relates to housing for persons of low income. For the purposes of this Ordinance, "Housing Development" means Lake Harbor Apartments located on the property legally described as:

Land located in the City of Charlevoix, County of Charlevoix, and State of Michigan, described as: Commencing at a 1 inch iron bar (set by Robinson) at the East quarter of Section 23, Town 34 North, Range 8 West; thence on a bearing of West along the East and West quarter line of said section, as monumented, 1320.32 feet to a nail on the East eighth line of said section, as monumented; thence South 0°12'44" West along said eighth line, 297-34 feet (recorded as 297.0 feet) to a concrete monument, being the Point of Beginning of this description; thence continuing along said eighth line, as monumented, South 0°58'24" West 33.20 feet to a concrete monument recorded as being 1321.0 feet West and 330.0 feet South of the quarter corner between Sections 23 and 24, Town 34 North, Range 8 West; thence North 89°46'01" West 161.20 feet (recorded as 161.62 feet) to a concrete monument; thence South 0°34'28" East along the Easterly line of the former A. D. Cruickshank property 320.75 feet (recorded as 321.38 feet) to a concrete monument on the Northwesterly line of Highway U.S. 31; thence North 69°40'46" East along said highway line, 340.27 feet recorded as 339.37 feet) to a 1/2 inch rod on the Westerly line of "CHEZ CHARLEVOIX" Condominium as recorded in Liber 232, Page 955, Charlevoix County Records; thence North 0°04'56" West along said Westerly condominium line 295.21 feet (recorded as 294.99 feet) to a 1/2 inch rod; thence South 69°25'38" West 171.03 feet (recorded as 169.73 feet) to the point of beginning; being a part of the West Half of the Southeast Quarter of Section 23, Town 34 North, Range 8 West.

- H. "Low Income or Moderate Income Persons" shall be as defined in the Act, as amended.
- I. "Sponsor" means person(s) or entities which have applied to the Authority for the Tax Credits to finance a Housing Development. For the purposes of this Ordinance, the Sponsor is T J Lake Harbor Limited Dividend Housing Association Limited Partnership.
- J. "Tax Credits" means the low income housing tax credits made available by the Authority to the Sponsor for rehabilitation of the Housing Development by the Sponsor in accordance with the Low Income Housing Tax Credit Program administered by the Authority under Section 42 of the Internal Revenue Code of 1986, as amended.
- K. "USDA-RD" means the United States Department of Agriculture, Rural Services Division.
- L. "Utilities" means fuel, water, sanitary sewer service and/or electrical service, which are paid by the Housing Development.

Section 5. Class of Housing Development. This Ordinance shall apply only to the Housing Development to the extent that the Housing Development provides housing for Low Income and Moderate Income Persons and is financed or assisted by USDA-RD or the Authority pursuant to the Act.

Section 6. Establishment of Annual Service Charge.

- A. The City acknowledges that the Sponsor and USDA-RD and/or the Authority have established the economic feasibility of the Housing Development in reliance upon the enactment and continuing effect of this Ordinance and the qualification of the Housing Development for exemption from all property taxes and payment of an annual service charge in lieu of taxes in an amount established in accordance with this Section. In consideration of the Sponsor's offer to rehabilitate, own and operate the Housing Development, the City agrees to accept payment of an annual service charge for public services in lieu of all ad valorem property taxes that would otherwise be assessed to the Housing Development under Michigan law.
 - (1) Effective upon the adoption of this ordinance and subject to the receipt by the City of the "Notification of Exemption" (or such other similar notification) by the Sponsor and/or the Authority, the annual service charge shall be the greater of eleven point one eight percent (11.18%) percent of Annual Shelter Rents; or \$12,572 increased at the rate of 2% per year (as detailed in the schedule below). The property shall not benefit from this ordinance until the property has transferred to the Sponsor and the planned renovations have commenced. The PILOT ordinance shall commence for the next calendar year following the commencement of renovations. Until such time the property shall continue to pay ad valorem taxes.

Year of Agreement	Calendar Year	Annual Charge	2% Annual Increase	Year of Agreement	Calendar Year	Annual Charge	2% Annual Increase
1	2014	\$ 12,572.00	\$ -	10	2023	\$ 15,025.20	\$ 294.70
2	2015	\$ 12,823.50	\$ 251.50	11	2024	\$ 15,325.80	\$ 300.60
3	2016	\$ 13,080.00	\$ 256.50	12	2025	\$ 15,632.40	\$ 306.60
4	2017	\$ 13,341.60	\$ 261.60	13	2026	\$ 15,945.10	\$ 312.70
5	2018	\$ 13,608.50	\$ 266.90	14	2027	\$ 16,264.10	\$ 319.00
6	2019	\$ 13,880.70	\$ 272.20	15	2028	\$ 16,589.40	\$ 325.30
7	2020	\$ 14,158.40	\$ 277.70	16	2029	\$ 16,921.20	\$ 331.80
8	2021	\$ 14,441.60	\$ 283.20	17	2030	\$ 17,259.70	\$ 338.50
9	2022	\$ 14,730.50	\$ 288.90	18	2031	\$ 17,604.90	\$ 345.20

- B. The Housing Development, and the property on which it is constructed, shall be exempt from all property taxes from and after the commencement of rehabilitation of the Housing Development by the Sponsor under the terms of this Ordinance.

Section 7. Limitation on the Payment of Annual Service Charge. Notwithstanding Section 6, if any portion of the Housing Development is occupied by other than Low Income and Moderate Income Persons, the full amount of the taxes that would be paid on those units of the Housing Development if the Housing Development were not tax exempt shall be added to the service charge in lieu of taxes.

Section 8. Contractual Effect of Ordinance. Notwithstanding the provisions of Section 15(a)(5) of the Act to the contrary, and subject to the terms of this Ordinance including, but not limited to Section 11 herein, this Ordinance constitutes a contract between the City and the Sponsor to provide an exemption from ad valorem property taxes and to accept the payment of an annual service charge in lieu of such taxes, as previously described in this Ordinance. It is expressly recognized that the Authority and USDA-RD are third party beneficiaries to this Ordinance. By accepting a service charge in lieu of taxes, the Sponsor and its successors in interest in the property shall be deemed to have agreed, as a matter of contract, to all of the provisions of this ordinance.

Section 9. Payment of Service Charge. The service charge in lieu of taxes shall be payable to the City in the same manner as ad valorem property taxes are payable, except that the annual payment shall be paid on or before May 1 of each year for the previous calendar year.

Section 10. Duration/Failure to Pay.

- A. Subject to subsection B, below, this Ordinance shall remain in effect and shall not terminate for a maximum term of 18 years and so long as the Housing Development remains subject to a Federally Aided Mortgage and so long as the housing development submits the required annual notification of exemption pursuant to M.C.L. 125.1415a(1), as amended. The term of this Ordinance shall commence upon the issuance of the Notification to Local Assessor of Exemption as issued by the Authority.
- B. This Ordinance may be terminated if rehabilitation of the Housing Development does not commence within two (2) years from the effective date of this Ordinance; or if the renovations are not completed within one year from the start of rehabilitation.
- C. Notwithstanding anything contained herein to the contrary, if the Sponsor fails to pay the final adjusted service charge in lieu of taxes granted hereunder, or fails to provide the verification of the calculations used to make the payment, and such failure continues after thirty (30) days of written notice of such failure to the Sponsor, the service charge in lieu of taxes granted by this Ordinance will automatically be terminated. Written notice shall be sent to:

T J Lake Harbor LDHA LP
 605 S. Capitol Avenue
 Lansing, MI 48933

and

MSHDA
 Attn: Director of Legal Affairs
 735 East Michigan Avenue
 Lansing, MI 48909

If the Sponsor or its successors do not correct the failure or failures as provided in the written notice, the effective date of termination shall be thirty (30) days from the date of mailing of the written notice. The City shall file a Notice of Termination to the Sponsor of the Housing Development and the Authority, by certified mail. If the service charge in lieu of taxes is terminated, then, in addition to the termination of the service charge, the City in its discretion shall have the right to either (a) prospectively impose upon the property all taxes which would have been applicable to the property if the service charge in lieu of taxes had not been granted or (b) place a lien on the property for all unpaid service charges and record a notice of the lien with the Register of Deeds. The lien may be enforced as if the amount of the lien were a mortgage and shall include the right to foreclose by advertisement. The amount of the unpaid service shall accrue interest at the maximum interest rate authorized by law for an unsecured debt with interest beginning on the effective date of termination. Nothing in this ordinance shall restrict the rights of the City to exercise other remedies authorized by law for the collection of unpaid monies authorized by law for breach of contract. Regardless of the remedy chosen by the City, all costs, including attorney fees, incurred by the City after the effective date of termination, which relate to the exercise of its rights under this ordinance or as otherwise provided by law, shall be added to the lien amount or any court judgment.

Section 11. Filing of Annual Audit. The Sponsor, or its successor, shall file a copy of any and all annual audits required to be provided to the federal government, the State of Michigan, and/or the Authority simultaneously with the City. The audit shall include detail with respect to occupancy of the Housing Development, Annual Shelter Rents received from the Housing Development, and the cost for utilities during the audit period.

Section 12. Publication; Effective Date. This Ordinance shall become effective the day following its publication or the day following publication of a summary of its provisions in a newspaper of general circulation in the City.

Section 13. Repeal. All ordinances or parts of ordinances in conflict with this Ordinance are repealed to the extent of such conflict.

EATON CORPORATION	400.48	MICHAEL'S LOCKSMITH SERVICE	85.00
EJ USA INC.	3,554.93	MICHIGAN CAT	27.65
ELLIOTT, PATRICK M.	41.00	MID STATES BOLT & SCREW CO	87.92
ELLSWORTH FARMER'S EXCHANGE	36.50	NASH, JENNIFER	41.00
EVANS, HAL	41.00	NATIONAL PEN	214.45
FASTENAL COMPANY	319.94	NETWORK REPORTING	189.85
FISHER SCIENTIFIC	981.67	NORTHERN FIRE & SAFETY INC.	150.00
GLEN'S MARKET - CHARLEVOIX	5,580.00	NORTHWEST DESIGN GROUP	1,220.00
GORDON FOOD SERVICE	702.66	NORTHWEST MICHIGAN	55.00
GRAINGER	10.10	NYE UNIFORM CO	253.47
GREEN, SETH	86.90	ORIENTAL TRADING COMPANY INC	1,511.01
GRP ENGINEERING INC.	1,792.22	PARASTAR INC.	859.33
HACH COMPANY	86.63	PERFORMANCE ENGINEERS INC	1,140.25
HAND, HEATHER	41.00	POSTMASTER	36.91
HANKINS, SCOTT	41.00	POWER LINE SUPPLY	6,199.74
HARRELL'S	60.00	PREIN & NEWHOF	6,301.87
HEID, THOMAS J.	41.00	PRO WEB MARKETING	230.00
HI-LINE UTILITY SUPPLY	1,495.94	QUILL CORP	658.93
HOGARTH'S PEST CONTROL INC.	225.00	RESCO	770.00
HOLIDAY COMPANIES	10,409.79	RESIDEX/TURFGRASS	1,770.60
HYDE SERVICES LLC	368.17	S&W HEALTHCARE CORPORATION	125.59
HYDRO DESIGNS INC.	515.00	SCHOOLHOUSE GARDENS	116.00
IDEXX DISTRIBUTION INC.	991.36	SEELEY'S PRINTING SERVICE	647.00
INDEPENDENT DRAFTING SERVICES	896.00	SKOCZYLAS, THERESE	50.00
INTELLIGENT PRODUCTS INC	750.74	SPARTAN DISTRIBUTORS INC	147.83
ISLANDS INSURANCE CENTER	426.00	SPENCER, MICHAEL	41.00
IVAN, PAUL	41.00	STEVENS, BRANDON	14.00
J & B MEDICAL SUPPLY INC.	280.11	STRAEBEL, ROBERT J.	41.00
J. NISWANDER & SONS	1,250.00	SWEM, DONALD L.	41.00
JACK DOHENY SUPPLIES INC	41.72	TEUNIS, STEVEN	41.00
K & J SEPTIC SERVICE LLC	390.00	TIMMS, ROBERT	200.00
KIEFER	807.91	TRAVERSE REPRODUCTION	60.98
KMart	19.98	UP NORTH PROPERTY SERVICES LLC	2,856.00
KOGUT, BRIAN	70.63	VILLAGE GRAPHICS INC.	179.00
KSS ENTERPRISES	707.70	WELLER, LINDA	41.00
KUTSCH, PATRICIA	165.00	WHITLEY, ANDREW	14.00
KYPRIE, PAUL	450.00	WILKIN, AMANDA	94.37
LAVOIE, RICHARD	14.00	WOODY, SCOTT	41.00
LSL PLANNING INC.	227.50	WORK & PLAY SHOP	63.28
MAFC	90.00	YOUNG GRAHAM	5,838.50
MDC CONTRACTING LLC	1,262.50	TOTAL	217,309.79

Accounts Payable – 07/02/2013

Tax Disbursements

CHARLEVOIX COUNTY TREASURER	728.05	RECREATIONAL AUTHORITY	51.87
CHARLEVOIX DISTRICT LIBRARY	288.28		
CITY OF CHARLEVOIX - TAXES DUE	217.17	TOTAL	1,285.37

ACH Payments –06/13/2013 – 07/01/2013

NEOPOST (POSTAGE REFILL)	5,000.00	MI PUBLIC POWER AGENCY	15,653.24
IRS (PAYROLL TAX DEPOSIT)	36,942.75	MI PUBLIC POWER AGENCY	226,997.93
VANTAGEPOINT (401 ICMA PLAN)	713.78	STATE OF MI (JUNE WITHHOLDING)	10,732.51
VANTAGEPOINT (457 ICMA PLAN)	12,805.58	MI PUBLIC POWER AGENCY	18,205.10
MERS (JUNE REPORT)	25,045.55	TOTAL	352,096.44

PAYROLL: NET PAY

Pay Period Ending 06/15/2013 – Paid 06/21/2013

BROWN, STEPHANIE C.	2.41	BRODIN, WILLIAM C.	1,658.18
WELLER, LINDA JO	1,318.12	RILEY, DENISE M.	362.83
STRAEBEL, ROBERT J.	1,986.92	TEUNIS, STEVEN L.	1,697.88
BRANDI, RICHARD M.	1,795.75	WURST, RANDALL W.	1,437.75
LOY, EVELYN R.	996.51	MAYER, SHELLEY L.	1,631.36
KLOOSTER, ALIDA K.	1,513.89	HILLING, NICHOLAS A.	1,228.20
OCHS, CAROL A.	910.10	MEIER III, CHARLES A.	1,222.57
LALEWICZ, AMELIA	46.17	ZACHARIAS, STEVEN B.	1,198.70
NASH, JENNIFER B.	784.59	NISWANDER, JOSEPH F.	1,251.38
PANOFF, ZACHARY R.	702.10	BLANCHARD, SCOTT W.	1,598.09
SPENCER, MICHAEL D.	1,514.20	FRYE, EDWARD J.	980.84
DOAN, GERARD P.	1,210.87	JONES, TERRI L.	843.16
SHRIFT, PETER R.	1,425.14	SWEM, DONALD L.	1,626.83
SCHLAPPI, JAMES L.	1,188.20	EATON, BRAD A.	1,725.18
UMULIS, MATTHEW T.	1,239.05	WILSON, TIMOTHY J.	1,835.03
HANKINS, SCOTT A.	1,454.84	LAVOIE, RICHARD L.	1,313.28
ORBAN, BARBARA K.	1,244.61	STEVENS, BRANDON C.	1,093.53
TRAEGER, JASON A.	1,442.41	WHITLEY, ANDREW T.	1,346.28
WARNER, JANINE M.	937.61	DRAVES, MARTIN J.	1,773.74
EVANS JR, HALBERT K.	1,407.82	MORRISON, KEVIN P.	1,049.06
KLOOSTER, PATRICK H.	293.77	HODGE, MICHAEL J.	1,064.07
LEE, LOREN G.	242.76	BRADLEY, KELLY R.	1,247.21
WHALEN, ERIC J.	805.58	WILSON, RICHARD J.	1,323.95
TOFIL, MICHAEL E.	258.38	HART II, DELBERT W.	645.78
BINGHAM, LARRY E.	803.14	JOHNSON, STEVEN P.	1,057.03
BALASZ, JANE T.	450.92	JONES, ROBERT F.	1,229.06
LABELLE, DAVIS B.	59.10	DORAN, JUSTIN J.	1,373.86
KLINGER, LUCAS D.	148.00	BISHAW, JAMES H.	693.08
BRANDI, MAURA E.	496.12	TOWSLEY, CALVIN J.	491.58
SPEGELE, GREYSON H.	242.36	MANKER JR, DAVID W.	434.64
GLENNY, GRACE A.	467.17	MANKER SR, DAVID W.	668.39
GREYERBIEHL, KELLY M.	526.94	NEUMANN, DANA L.	480.16
HUMBLE, NATHAN C.	620.22	BECKER, MICHAEL S.	450.92
IVAN, PAUL M.	1,770.07	ADAMS, JUSTEENA R.	497.70
SCHWARTZFISHER, JOSEPH L.	939.37	HERRIMAN, COBY M.	450.92
ROLOFF, ROBERT P.	1,980.33	SHEPARD, ZACHARY N.	411.04

LEUSINK, DANIEL L.	363.89	HAND, HEATHER K.	771.21
MCGHEE, ROBERT R.	1,091.22	SCHNEIDER, DENNIS R.	423.72
BRADLEY, ASHLIE D.	557.28	RUPINSKI, PETER J.	554.84
ELLIOTT, PATRICK M.	1,527.15	CAMERON, DANIELLE Y.	337.68
WELLS JR., DONALD E.	1,297.13	RHODES, CAROL J.	261.81
WILKIN, AMANDA J.	993.03	JAGER, SAMANTHA J.	58.18
KLOOSTER, SUSAN E.	74.57	STEVENS, JEFFREY W.	169.63
STEBE, LAURA A.	141.77	ROLOFF, AUDREY M.	754.91
AMSTUTZ, LINDA J.	726.98	MATTER, DAWSON K.	674.49
PETERS, BRIDGET R.	141.20	MARSH JR., JAMES D.	62.79
BLACKBURN, JESSICA D.	110.57	RILEY, TIMOTHY	187.96
FAUST, DESIREA L.	144.55	IWEMA, NICHOLE M.	3.91
MIELKE, LAUREN K.	113.89	RAMSEY, KYLE J.	39.65
HALL, CHASE D.	117.41	RILEY, CASEY W.	209.08
PETERS, MEGAN M.	105.30	THORMAN, MIKAYLA R.	39.92
CRAIN, CODY A.	708.52	JONES, LARRY M.	629.47
WALDRON, EDWARD M.	357.71	OCHS, THOMAS F	55.41
HEID, THOMAS J	1,245.15	TRAVERS, MANUEL J.	120.59
WESCOTT, DENNIS M.	299.58	SCOTT JR., WINFIELD	92.51
BAIER, GEORGE A.	367.11	SILVA, JESSE L.	242.69
STEIN, DONNA E.	301.89	KITELEY, FISHER L.	114.52
CURTIS, DENNIS E.	911.26	RILEY, DANIEL	701.74
BOOTHE, STEVEN A.	107.94	BERGMANN, DOUGLAS M.	66.07
GRUNCH, RONALD J.	255.48	WHITLEY, ADAM	95.68
DURRENBERGER, LARRY J	394.96	SCHOOFF, WILLIAM R.	683.38
DAVIS, RONALD L.	326.19	COLLINS, CHAD M.	163.90
GILL, DAVID R.	907.72	MILLER, FAITH G.	162.76
MACLEOD, SAMUEL R.	491.22	AOWN, JOSHUA M.	188.49
STEIN, MARK G.	39.65	SPENCLEY, PATRICIA L.	1,036.22
WOODY, SCOTT R.	1,520.01	KALBFELL, ELLE L.	607.65
VANLOO, JOSEPH G.	634.90		
TOUGH, KENDALL J.	423.80	TOTAL	98,928.69

PAYROLL: TRANSMITTAL

06/21/2013

AMERICAN FAMILY LIFE	158.34	COMMUNICATION WORKERS OF AMERICA	543.90
AMERICAN FAMILY LIFE	244.27	MERS	380.00
BAY WINDS FEDERAL CREDIT UNION	50.00	MI STATE DISBURSEMENT UNIT	697.56
CHAR EM UNITED WAY	101.54	NORTHWESTERN BANK	300.00
CHARLEVOIX STATE BANK	2,310.39	PRIORITY HEALTH	827.82