

**CITY OF CHARLEVOIX**  
**SPECIAL CITY COUNCIL MEETING MINUTES**  
**Tuesday, September 23, 2014 – 5:30 p.m.**  
210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 5:30 p.m. by Mayor Norman Carlson Jr.

**I. Pledge of Allegiance**

**II. Roll Call of Members Present**

Mayor: Norman Carlson Jr.  
City Manager: Rob Straebel  
City Clerk: Joyce Golding  
Members Present: Councilmembers Peggy Brennan, Lyle Gennett, Shirley Gibson, Leon Perron, and Jeff Porter  
Members Absent: Councilmember Shane Cole

City Manager Straebel stated that the 'Welcome to Charlevoix' sign on M-66 has been removed and is being refurbished. The sign should be reinstalled within two weeks.

City Manager Straebel referenced the memorandum from Golf Director Heid dated September 22, 2014. He confirmed with Council that creating a Golf Advisory Committee to analyze golf operations and address current challenges was acceptable. No concerns were voiced by Council.

**III. Inquiry Regarding Possible Conflicts of Interest**

None.

**IV. Public Hearings**

- A. Public Hearing and Consideration for a Resolution for an Urgent Need Michigan Community Development Block Grant (CDBG)  
Due to the freeze damage resulting from the 2014 winter, the City incurred significant costs to repair or replace frozen and/or broken water lines in the public right-of-way in over 90 locations throughout the City in addition to repairing roads damaged due to the water line repairs. The cost incurred by the City for these repairs totaled \$228,599.

Holding a public hearing and taking public comments regarding the City's infrastructure repairs and adopting a resolution are a required part of the grant application process.

Treasurer Zielinski responded to Councilmember Porter indicating that he expects the majority of the grant funding will be available to the City.

Mayor Carlson opened the item to public comment at 5:35 p.m.

Mary Eveleigh, 1<sup>st</sup> Ward, questioned Part 2 of the Application regarding long-term activities. Treasurer Zielinski clarified that this is a community development grant and the application is a boilerplate application. The City's request for repair/replacement of water lines and roadways funding is atypical, but the application is required at the federal level. No long-term project funding is being requested in this grant application.

Mayor Carlson closed the item to the public at 5:39 p.m.

Action by Resolution.

**V. Resolutions**

- A. Consideration for a Resolution for an Urgent Need Michigan Community Development Block Grant (CDBG)  
Motion by Councilmember Gennett, second by Councilmember Brennan, to approve Resolution 2014-09-02 [Urgent Need Michigan Community Development Block Grant (CDBG) Authorizing Resolution], as follows:

**CITY OF CHARLEVOIX**  
**RESOLUTION 2014-09-02**

URGENT NEED MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") AUTHORIZING RESOLUTION

WHEREAS, the City of Charlevoix ("City"), due to the freeze damage resulting from the 2014 winter, repaired or replaced frozen and/or broken water lines in the public right of way in over 90 locations throughout the City and repaired major and local roads damaged due to the water line repairs; and

WHEREAS, the City spent \$228,599 to make these repairs and is requesting CDBG funding of \$114,299 with the City committing matching funds of \$114,300; and

WHEREAS, the project to repair water lines and roads damaged due to the 2014 winter freeze is consistent with the City's community development plan as described in the Urgent Need Michigan CDBG Part 2 Application; and

WHEREAS, the project to repair water lines and roads damaged due to the 2014 winter freeze was of such nature that:

- a. The serious threat to the health and/or safety of citizens existed as described in the application and was considered to be an emergency situation; and
- b. Immediate action was necessary; any delay would have intensified the situation; and this threat can be supported by an appropriate authority other than the applicant; and
- c. The situation was not brought on by poor maintenance or neglect; and
- d. There were no other federal, state or local resources available to alleviate the threat; and

WHEREAS, any of the CDBG funding will be returned to the Michigan Economic Development Corporation, acting on behalf of the Michigan Strategic Fund, if funds for these repairs are reimbursed by insurance, or state or federal grant award or assistance; and

WHEREAS, the City Council of the City of Charlevoix on behalf of the City is authorizing to submit the Urgent Need Michigan CDBG Application.

THEREFORE, BE IT RESOLVED, THAT THE CITY COUNCIL OF THE CITY OF CHARLEVOIX authorizes Robert Straebel, City Manager, to sign:

- a. The Urgent Need Michigan CDBG Part 2 Application and all attachments; and
- b. The Grant Agreement and all amendments; and
- c. Grant Payment Requests.

RESOLVED, this 23rd day of September, A.D. 2014.

Resolution was adopted by the following yea and nay vote:

Yeas:	Porter, Brennan, Gennett, Gibson, Perron
Nays:	None
Absent:	Cole

**VI. Audience – Non-agenda Input (written requests take precedent)**  
None.

**VII. Adjourn**  
The Mayor stated that, barring any objections, the meeting would adjourn.  
There were no objections.  
Meeting adjourned at 5:40 p.m.

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Joyce M. Golding

City Clerk

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Norman Carlson Jr.

Mayor