

CITY OF CHARLEVOIX
SPECIAL CONCURRENT CITY COUNCIL AND DDA/MAIN STREET MEETING MINUTES
Monday, November 23, 2015 – 6:30 p.m.
210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 6:30 p.m. by Mayor Gabe Campbell.

I. Pledge of Allegiance

II. Roll Call of Members Present

Mayor: Gabe Campbell
City Manager: Mark Heydlauff
City Clerk: Joyce Golding
Council Members Present: Shane Cole, Shirley Gibson, Aaron Hagen, Luther Kurtz, Leon Perron, Bill Supernaw
DDA Members Present: Dan Barron, Kirby Dipert, Dianne DuPont, Tamie Gillespie, John Yaroch, Fred DiMartino, Rick Wertz, John Kurtz
Absent: None
Staff: Annie Doyle, CED Director

III. Inquiry Regarding Possible Conflicts of Interest

None.

IV. Discussion

A. Joint/Concurrent Meeting with Charlevoix Downtown Development Authority/Main Street Board

Discussion between Council and the DDA/Main Street Board included an overview of Main Street initiatives, its mission statement and overarching priorities. DDA Chair Barron spoke on the “reinvention of the DDA/Main Street Board” which affords volunteer opportunities on each of the four Main Street committees and the future of the DDA. Approximately \$55,000 was pledged to the Main Street program with \$22,000 received to date. Funds are earmarked for approved work plans. CED Director Doyle stated that the Design Committee’s downtown ice rink concept received positive support from year-round residents and work continues on this project.

City Manager Heydlauff and DDA Chair Barron presented a proposed payment schedule for the next two years whereby the Marina will contribute \$120,000 this fiscal year and \$125,000 in 2016/2017 to assist in DDA debt service. It was noted that there is no written agreement in place for a payment schedule and previous fund transfers were discussed at length. DDA Chair Barron stated that the Board will further discuss the proposed payment schedule before the City Manager brings a resolution forward to Council to amend the 2015/2016 budget.

V. Introduction and Initial Actions Relating to Ordinances or to Resolutions That Require Publication or Hearings Prior to Final or Further Action

A. Set Public Hearing on Request to Vacate Portion of Division Street

The Krist Oil Company purchased property in Charlevoix Township at the corner of Mercer and US-31 which includes a small portion of City-owned Division Street. With the assistance of Jim Malewitz of Performance Engineers, the company has filed a request with the City to abandon this portion of Division Street. A public hearing is required to receive public input.

Motion by Councilmember Supernaw, second by Councilmember Cole, to set a public hearing [on the request to vacate the City’s portion of Division Street between Mercer Boulevard and US Highway 31] for December 21, 2015 at 7 p.m. in Council Chambers of the Charlevoix City Hall.

Yeas: Perron, Gibson, Cole, Supernaw, Hagen, Kurtz
Nays: None
Absent: None

Councilmember Supernaw indicated that Dick Joseph, Charlevoix School Board President, would like to hold a joint meeting with the Council, DDA and School Board to discuss mutual interests and this idea was agreeable. City Manager Heydlauff stated that he would speak to Mr. Joseph.

It was generally agreed that Council and the DDA/Main Street Board should continue to meet on an annual or semi-annual basis.

VI. Audience - Non-agenda Input (written requests take precedent)

None.

VII. Adjourn

Motion by Councilmember Kurtz, second by Councilmember Hagen to adjourn.
Motion passed by unanimous voice vote. Meeting adjourned at 7:40 p.m.