

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Tuesday, September 5, 2017 – 7:00 p.m.
Council Chambers, 210 State Street, Charlevoix, MI

The meeting was called to order at 7:00 p.m. by Deputy Mayor Shane Cole.

1. Pledge of Allegiance

2. Roll Call

Deputy Mayor: Shane Cole
Members Present: Councilmembers Shirley Gibson, Aaron Hagen, Janet Kalbfell, Tom Oleksy, Leon Perron
Members Absent: Mayor Luther Kurtz
City Manager: Mark Heydlauff
City Clerk: Joyce Golding

3. Presentations

4. Inquiry Regarding Conflicts of Interest

5. Consent Agenda

All items listed under Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

- A. City Council Meeting Minutes – August 21, 2017 Regular Meeting
- B. Accounts Payable and Payroll Check Registers
 - a. Special Accounts Payable Check Register – August 23, 2017
 - b. Regular Accounts Payable Check Register – September 6, 2017
 - c. ACH Payments – August 21, 2017 to August 28, 2017
 - d. Payroll Check Register – August 25, 2017
 - e. Payroll Transmittal – August 25, 2017
 - f. Tax Disbursement – September 6, 2017
- C. Accept 2017 Energy Optimization Program and Renewable Energy Plan

Motion by Councilmember Hagen, second by Councilmember Oleksy, to approve the Consent Agenda.

Yeas: Hagen, Gibson, Kalbfell, Cole, Perron, Oleksy
Nays: None

6. Public Hearings & Actions Requiring Public Hearings

A. Historic District Commission Ordinance

City Manager Heydlauff stated that Historic District Commission Chair Ken Polakowski requested that their Statement of Purpose be expanded to include the investigation and nomination of properties to list in the National Register of Historic Places. Prior to Council considering this ordinance amendment for approval, the City Charter requires a public hearing.

Deputy Mayor Cole opened the public hearing at 7:02 p.m. There were no comments and the hearing was closed.

CITY OF CHARLEVOIX
ORDINANCE NO. 783 of 2017
AN ORDINANCE TO AMEND TITLE I, CHAPTER 7,
ARTICLE VI – HISTORIC DISTRICT COMMISSION AND HISTORIC DISTRICT GOVERNING ORDINANCE, SECTION 2

THE CITY OF CHARLEVOIX ORDAINS:

SECTION 1. Title I, Chapter 7, Article VI, Section 2 (1.502) Statement of Purpose shall be amended to add a new sub-part 6 to read:

(6) Investigate and advocate the nomination of properties within the City of Charlevoix for listing in the National Register of Historic Places.

SECTION 2. Severability.

No other portion, paragraph or phase of the Code of the City of Charlevoix, Michigan shall be affected by this Ordinance except as to the above sections, and in the event any portion, section or subsection of this Ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this Ordinance or of the Code of the City of Charlevoix, Michigan.

SECTION 3. Effective Date.

This Ordinance shall become effective thirty (30) days after its enactment.

Ordinance No. 783 was adopted on the 5th day of September, 2017 A.D., by the Charlevoix City Council as follows:

Motion by: Councilmember Kalbfell
Secinded by: Councilmember Perron

Yeas: Hagen, Gibson, Kalbfell, Cole, Perron, Oleksy
Nays: None

State of Michigan)
) ss
City of Charlevoix)

Motion by Councilmember Kalbfell, second by Councilmember Perron, to approve Ordinance No. 783 of 2017.

Yeas: Hagen, Gibson, Kalbfell, Cole, Perron, Oleksy
Nays: None

7. All Other Actions & Requests

8. Reports & Communications

A. Public Comments

B. City Manager Comments

City Manager Heydlauff reported on the following:

- Airport taxiway improvements began today
- Hurlbut Street improvements started this morning; status of and general timeline for the remaining road work this fall
- Michigan Beach design request for proposal was issued; bids will be assessed in September and a recommendation forthcoming

C. Mayor & Council Comments

Councilmember Oleksy felt that a stop sign should be installed at Antrim and Park to alleviate congestion. City Manager Heydlauff stated that Chief Doan studied the area in the spring and installed a stop sign at Sheridan to control speed. Deputy Mayor Cole suggested that Chief Doan could reevaluate the area and explain his safety recommendations to Council.

9. Other Council Business

10. Adjourn

The Deputy Mayor adjourned the meeting at 7:10 p.m.

Joyce M. Golding City Clerk Shane Cole Deputy Mayor

Special Accounts Payable – 08/23/2017

AT&T LONG DISTANCE	110.80	METLIFE SMALL BUSINESS CENTER	715.27
CHARLEVOIX STATE BANK	5,559.72	PRIORITY HEALTH	38,854.52
CHARTER COMMUNICATIONS	977.70	VERIZON WIRELESS	56.72
DELTA DENTAL	3,460.92	VISION SERVICE PLAN	495.94
GREAT LAKES ENERGY	197.35	TOTAL	50,428.94

Regular Accounts Payable – 09/06/2017

4IMPRINT INC	95.87	CHEMICAL SYSTEMS INC.	2,240.00
ALTEC INDUSTRIES INC	354.09	CHEMSEARCH	176.28
AMERICAN TOTAL SECURITY INC	816.40	CINTAS CORPORATION	63.74
AMERICAN WASTE INC.	60.00	CINTAS CORPORATION #729	60.89
ANDY'S CLEANING SYSTEMS	58.80	COOK FAMILY FARMS	39.00
ARCADIA BENEFITS GROUP INC	25.00	DCASSESSING SERVICES	4,371.08
AVFUEL CORPORATION	46,795.92	DeROSIA, PATRICIA E.	50.00
BEHAN WINDOW CLEANING	280.00	DERRER OIL & PROPANE CO	1,578.23
CENTRAL DRUG STORE	68.69	DOAN, GERARD P.	50.00
CHARLEVOIX COMMUNITY SHOPPER	299.00	DOTSON, LINDSEY J.	50.00
CHARLEVOIX SCREEN MASTERS INC	294.00	EISENBERG, GARY	25.00
CHARLEVOIX TOWNSHIP	15.00	EJ USA INC.	824.68

ELLIOTT, PATRICK M.	50.00	OTEC	330.23
EVANS, HAL	50.00	PHYSICIAN'S CLINIC OF CHARLEVOIX	40.00
FARMER WHITE'S	37.00	PICTURE THIS	47.48
FASTENAL COMPANY	83.69	PLUNKETT & COONEY	1,620.00
FISHER SCIENTIFIC	716.96	POND HILL FARM LLC	106.00
FLAGPOLES ETC INC	909.00	PREFERRED WASTE 2 LLC	1,150.00
GOLDING, JOYCE M.	50.00	PREIN & NEWHOF	10,802.01
GOLF ASSOCIATION OF MICHIGAN	68.00	PRO WEB MARKETING LLC	30.00
GRAINGER	87.96	REHMANN-ROBSON & CO	3,900.00
GREEN GUARD	83.74	RUSTIC BAKER	16.00
GRIFFIN BEVERAGE CO	40.00	SHINDORF BUILDERS	1,503.00
GRP ENGINEERING INC.	2,000.00	SIEGRIST, DAVID	186.00
H2O TOWERS LLC	5,000.00	SLC METER LLC	112.04
HANKINS, SCOTT A.	50.00	SNAP-ON	436.60
HEID, THOMAS J.	50.00	SPARTAN DISTRIBUTORS INC	229.35
HEYDLAUFF, MARK L	50.00	SPEED TECH EQUIPMENT	1,079.08
IDEXX DISTRIBUTION INC.	1,102.20	STANDARD ELECTRIC CO	18.60
JACK DOHENY SUPPLIES INC	223.07	SUPERIOR MECHANICAL	180.00
JANE'S SASSY SALSA	12.00	SURFACE ECO BLAST	150.00
KIRINOVIC, THOMAS F.	50.00	SWEM, DONALD L.	50.00
KLOOSTER, ALIDA K.	50.00	TERMINAL SUPPLY CO	463.33
KSS ENTERPRISES	349.02	THE BANK OF NEW YORK MELLON N.A.	113,452.02
KUCZBORSKI, JOSEPH	50.00	TIMMS, ROBERT	200.00
LAKE FOREST BAKING COMPANY	138.00	TRAVERS, MANUEL J.	50.00
LAKESHORE TIRE & AUTO SERVICE	613.34	TRI-TURF	951.64
LEESE, M. CHRIS	232.00	UNIFIRST CORPORATION	916.46
LONG DAY COFFEE LLC	67.00	UP NORTH PROPERTY SERVICES LLC	5,510.00
MACDONALD GARBER	400.00	USA BLUE BOOK	225.27
MAYER, SHELLEY L.	50.00	VAN'S BUSINESS MACHINES	88.55
McGINN, KELLY A.	50.00	VILLAGE GRAPHICS INC.	32.50
MICHIGAN MUNICIPAL LEAGUE	16,049.00	WELLER, LINDA J.	50.00
MICHIGAN POLICE EQUIPMENT	309.00	WORK & PLAY SHOP	121.76
MILLER, WILLIAM S.	50.00	WURST, RANDALL W.	50.00
MOSORYAK, VICKIE	100.00	WYMAN, MATTHEW A.	50.00
NORMAN, DON	25.22	ZIPP JR, DAN	62.56
NORTHERN SAFETY CO INC	230.40		
OLSON, LEAH	75.00	TOTAL	232,453.75

ACH Payments – 08/21/2017 to 08/28/2017

MI PUBLIC POWER AGENCY	48,272.91	VANTAGEPOINT (401 ICMA PLAN)	713.94
MI PUBLIC POWER AGENCY	223,246.28	VANTAGEPOINT (457 ICMA PLAN)	12,941.16
MERS (DEFINED BENEFIT PLAN)	29,955.37	VANTAGEPOINT (ROTH IRA)	1,061.53
IRS (PAYROLL TAX DEPOSIT)	38,929.48	MI PUBLIC POWER AGENCY	13,257.45
ALERUS FINANCIAL (HCSP)	420.00		
STATE OF MI (WITHHOLDING TAX)	5,638.55	TOTAL	374,436.67

Payroll Net Pay – Pay Period Ending 08/19/2017 (Paid 08/25/2017)

WELLER, LINDA JO	1,499.87	KLOOSTER, PATRICK H.	1,050.59
HEYDLAUFF, MARK L.	2,161.23	BINGHAM, LARRY E.	836.39
GOLDING, JOYCE M.	1,132.69	ENGSTROM, TYLER A.	600.58
DEROSIA, PATRICIA E.	932.48	WARNER, PAYTON J.	634.21
DOTSON, LINDSEY J.	1,421.14	MATELSKI, RYAN G.	440.56
LOY, EVELYN R.	1,050.16	KLINGER, LUCAS D.	537.03
KLOOSTER, ALIDA K.	1,566.57	GREENE, GLORIA C.	645.24
GOLOVICH, KAREN J.	970.67	DAVIS, LEAH R.	606.86
SPENCLEY, PATRICIA L.	1,127.83	TELGENHOF, WILL G.	645.24
MILLER, FAITH G.	25.74	WILLIAMS, BRANDON S.	585.59
LEESE, MERRI C.	402.98	CARLSON, JOSHUA A.	390.86
MCGINN, KELLY A.	1,617.99	GREYERBIEHL, KELLY M.	689.10
JONES, JANET M.	506.17	WURST, RANDALL W.	1,213.43
DOAN, GERARD P.	1,603.59	MAYER, SHELLEY L.	1,564.84
SCHLAPPI, JAMES L.	1,125.07	HILLING, NICHOLAS A.	1,560.30
UMULIS, MATTHEW T.	1,433.45	MEIER III, CHARLES A.	1,553.12
HANKINS, SCOTT A.	1,486.24	ZACHARIAS, STEVEN B.	1,429.88
ORBAN, BARBARA K.	1,173.48	SWEM, DONALD L.	1,878.07
TRAEGER, JASON A.	2,522.03	EATON, BRAD A.	1,888.18
FLICKEMA, ANDREW M.	1,705.72	WILSON, TIMOTHY J.	2,077.39
MATELSKI, KIMBERLY A.	1,188.90	LAVOIE, RICHARD L.	1,647.97
RILEY, DENISE M.	484.01	STEVENS, BRANDON C.	1,669.81
EVANS JR, HALBERT K.	1,470.62	DRAVES, MARTIN J.	1,701.55

BROWN, STEPHANIE C.	1,042.19	LEESE, ALAN K.	467.64
ANDERSON, ELIZABETH A.	1,151.81	HART, DAVID R.	41.56
ELLIOTT, PATRICK M.	2,004.05	GRUNCH, RONALD J.	299.84
SCHWARTZFISHER, JOSEPH L.	1,086.29	DAVIS, RONALD L.	327.36
BRADLEY, KELLY R.	1,411.40	FAIRCHILD, GALEN W.	334.92
HART II, DELBERT W.	1,183.25	DAKROUB, JOSEPH E.	117.95
JONES, ROBERT F.	1,484.99	MASSON, DONALD J.	512.97
DORAN, JUSTIN J.	571.98	KUSINA, DENNIS W.	257.69
FARRELL, MITCHELL L.	1,222.13	LABLANCE, MAUREEN J.	325.78
MANKER JR, DAVID W.	573.74	LIVINGSTON, BRIAN D.	846.56
MANKER SR, DAVID W.	760.09	VANLOO, JOSEPH G.	711.93
BECKER, MICHAEL S.	882.05	WYMAN, MATTHEW A.	1,505.74
NEDWICK, DAVID J.	568.54	BOSS, RYDER S.	1,054.67
FREY, DYLAN V.	196.29	MILLER, WILLIAM S.	1,636.86
SHEPARD, ZACHARY N.	182.85	HOUSER, JAMES F.	521.20
HART III, DELBERT W.	102.57	DOUGLAS, MARK	555.33
SLADEK, RYLYNN S.	572.81	MITCHELL, JACOB A.	514.77
HAWKINS, JAMES S.	115.05	TRAVERS, MANUEL J.	1,636.68
MCGHEE, ROBERT R.	1,055.07	STEVENS, JEFFREY W.	234.71
ALDEN, CAMDEN D.	466.14	JONES, LARRY M.	1,001.56
MUMICH, BARRY J.	440.56	WILLSON, BRENDA R.	35.76
CRANDELL, ZACKARY R.	479.25	BEAN, PETER J.	322.81
LEITNER, RYAN S.	758.29	BOYCE, REBECCA L.	460.50
FERGUSON, ROYCE L.	538.48	MCFARLAND, JONATHAN A.	383.98
BOSS, SHERRY M.	387.10	SILVA, JESSE L.A.	240.81
KIRINOVIC, THOMAS F.	497.39	KLINGER, BRADLEY W.	172.85
STEBE, LAURA A.	55.41	WILLIAMS, SYDNEY K.	682.99
MILAN, JANE E.	1,092.80	WHITLEY, ANDREW T.	1,698.31
ANZELL, BETH A.	644.68	MORRISON, KEVIN P.	1,045.24
BERNIER, RACHEL M.	279.70	JOHNSON, STEVEN P.	1,438.49
MACGILLIVRAY, RAYMOND L.	406.20	BISHAW, JAMES H.	679.93
DIXON, MIKAYA S.	137.72	WITTHOEFT, LUKILA F.	361.15
MILAN, BAC P.	603.31	RITTER, DAVID M.	657.49
HOLECHECK, JENNACA R.	846.59	PETERSON, BENJAMIN D.	653.75
LABELLE, DAVIS B.	335.54	GILL, DAVID R.	1,030.23
BAILEY, ALYSSA M.	388.66	MATTER, DAWSON K.	2,900.35
HEID, THOMAS J	1,299.22	TOTAL	105,319.97

Payroll Transmittal – 08/25/2017

4FRONT CREDIT UNION	277.69	CHEMICAL BANK	150.00
AMERICAN FAMILY LIFE	191.88	COMMUNICATION WORKERS OF AMER	516.80
AMERICAN FAMILY LIFE	447.24	MI STATE DISBURSEMENT UNIT	401.83
CHAR EM UNITED WAY	59.00	PRIORITY HEALTH	1,938.69
CHARLEVOIX STATE BANK	1,259.62	TOTAL	5,242.75

Tax Disbursement – 09/06/2017

CHARLEVOIX COUNTY TREASURER	511,562.79	CHARLEVOIX PUBLIC SCHOOLS	24,475.12
CHARLEVOIX PUBLIC SCHOOLS	673,008.43	CITY OF CHARLEVOIX - TAXES DUE	601,351.34
CHARLEVOIX PUBLIC SCHOOLS	122,382.83		
CHARLEVOIX PUBLIC SCHOOLS	24,475.12	TOTAL	1,957,255.63